

# BEHAVIOUR POLICY FOR STUDENTS 2.0

---

**HEAD TEACHER:** JULIE KELLY

**CHAIR OF TRUSTEES:** CLIVE BEST

Date Agreed: May 2019

Date of Next Review: May 2020

# BEHAVIOUR POLICY FOR STUDENTS 2.0

---

## Introduction

Great Oaks Small School promotes preparation for responsible adulthood and has:

- A clear philosophy and explicit principles based on commonly-held values of personal development and progress, care for the individual, self-esteem and respect for others.
- A well organised, secure environment, conducive to learning healthy moral and social development.
- A curriculum where high personal achievement is a priority.
- A non-uniform approach aids transition, however, clothes worn must be practical and non-offensive to others e.g. undergarments must not be visible etc. *see Appendix 1 Dress & Appearance Guidelines for Students*

This policy is intended to enable students, staff and parents/carers to have a clear understanding of all issues relating to behaviour and discipline. It is our aim to promote self-discipline and teach regard for the school's authority while simultaneously encouraging good behaviour and respect for others.

Great Oaks Small School carries out its duties under the Equality Act 2010 and pays due regard to the Public Sector Equality Duty to:

1. Eliminate discrimination, harassment, victimisation and other conduct that is prohibited by the Equality Act 2010.
2. Advance equality of opportunity between people who share a protected characteristic and people who do not share it.
3. Foster good relations across all protected characteristics i.e. age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex or sexual orientation – between people who share a protected characteristic and people who do not share it.

## Students' Behaviour

At Great Oaks Small School students are expected to be pleasant and responsible members of the school community who come to school in a

## BEHAVIOUR POLICY FOR STUDENTS 2.0

---

positive, motivated frame of mind, ready and equipped to learn. There is a clear "Code of Acceptable Behaviour."

The school has high expectations of all students in terms of their behaviour for learning.

### **Student Code of Acceptable Behaviour**

1. Staff will speak to you politely and courteously; you should speak to staff politely and courteously at all times.
2. You must accept suggestions from members of staff courteously and not ignore requests to amend or correct work.
3. Remember not to interrupt if a teacher is talking to someone else or talking to you.
4. Come to school dressed in the appropriate manner. See *Appendix 1 Dress & Appearance Guidelines for Students*
5. Remember to explain to a member of staff if you have a temporary, unavoidable problem with items of clothing or footwear for school.
6. A member of staff has the right to confiscate personal items, such as jewellery, aerosols, deodorants, perfumes or technological devices such as mobile phones, personal stereos which should not be in school or have not been handed in as part of your generalised/personalised daily morning routine.
7. Complete any sanctions you may be given without question and accept the judgement of members of staff. If I am worried or concerned about a sanction given to, I must report it to the Head Teacher

### **To each other**

1. You must act with kindness, thoughtfulness, consideration, courtesy and politeness to each other and to staff and visitors.
2. Do not push others, nor punch, kick, hit, spit at or use any form of violence.

## BEHAVIOUR POLICY FOR STUDENTS 2.0

---

3. Do not be unkind in things that are said, such as name calling, taunting, using threats, making unkind comments, teasing or spreading rumours.
4. Make sure that you do not exclude others from activities or from being a member of a group.
5. Never steal or damage property belonging to others.
6. Do not intimidate others or force them to hand over money or belongings.
7. Never make racist taunts, comments or gestures.

### **In the Classroom.**

1. Be on time for the lesson and enter when you are asked to do so by a member of staff.
2. Walk in quietly.
3. Sit down when asked to do so and get out the equipment needed for the lesson; make sure you are quiet and sensible throughout the lesson.
4. Listen carefully to what your teacher tells you to do, following all instructions given to you and do not interrupt or argue with the teacher.
5. If you need help or do not understand put your hand up or use your communication aid and wait patiently for the teacher or teaching assistant to come to you.
6. If your teacher asks you to sit in a different place you must do so without question; it is the teacher's job to organise the classroom in the best way to help you learn.
7. If you come in late enter quietly and apologise, just as a well-mannered adult would do. Explain why you are late.
8. Only move from your place if that is part of the activity in the classroom. Otherwise you should only move with permission.
9. Obviously you are in class to work and learn; eating and drinking (water excepted) in classrooms is inappropriate unless it is part of the class activity, organised by a teacher.

## BEHAVIOUR POLICY FOR STUDENTS 2.0

---

**10.** Remember that your teacher organises activities in the classroom; do not pack away until told to do so by the teacher.

**11.** Any member of staff can ask you to remain behind at the end of a lesson to discuss something with you.

**12.** At the end of the lesson leave quietly.

### **Around the school and outside**

**1.** Walk round the school; it is safer and calmer to do so. Always behave sensibly; do not shout, whistle or push other students.

**2.** Be aware of other students when you are playing or running in the garden.

**3.** Any activity which is considered harmful to you or to others is not permitted. This includes any form of aggressive action or language.

**4.** Smoking is forbidden and if you are in possession of cigarettes, tobacco, matches, a lighter or anything considered potentially dangerous, you should expect to have the item/s confiscated.

**5.** You are not allowed to bring any sort of aerosol cans into school.

**6.** Remember to save snacks and sweets for break and lunch times.

**7.** Always use designated bins that are available for litter and recycling; look after your school.

**8.** At lunchtimes sit sensibly at the tables. Clear away as you leave; wrappers, containers and food should not be dropped on the floor or left on the tables.

**9.** Look after your school by making sure that walls and furniture are kept clean and unmarked and that Learning Walls and displays are taken care of.

**10.** All adults should be treated with respect.

**11.** You may not leave the school premises at any time during the school day unless supervised by a member of staff, except if permission has been given by a teacher or agreed with Jackie in the office

**12.** Report any damage that takes place and look after your school.

## BEHAVIOUR POLICY FOR STUDENTS 2.0

---

**13.** When you are travelling to and from school, you are expected to conform to all school rules including the clothes code and to behave in a sensible and courteous manner.

### Sanctions

It is hoped that staff and parents/carers of Great Oaks Small students will work together for the total academic, social and emotional education of the child. This involves adherence to the rules of the school. Students who fail to conform will, unfortunately, need to be sanctioned in line with the school's Rewards and Sanctions Policy.

### Rewards

Great Oaks Small School has high expectations of its students, all of whom should try hard to value their own achievements both in and out of the classroom. To encourage them a reward system operates throughout the school. Full details of which can be found in the school's Rewards and Sanctions Policy.

Designated/Responsible Staff Identified

Other Related Policies	Date	Supporting Documents	Date
Rewards and Sanctions Policy		Appendix 1 Dress & Appearance Guidelines for Students	

Version Number	Purpose/Change	Author	Date Changed	Review Date
1.0	Revised	JK	June 2017	June 2018
2.0	Revised	JK & KB	May 2019	May 2020

## **Appendix 1 Dress & Appearance Guidelines for Students**

Great Oaks Small School does not have a school uniform. Whilst this allows students the opportunity to express themselves as individuals, students dress and appearance must be appropriate.

It is particularly important that every student recognises that the school is a working environment. Student dress and appearance must not cause embarrassment or offence to staff, students and other members of the school community.

This policy applies to all students at all times, including educational visits. The school reserves the right to advise students when it considers that their appearance is unacceptable, and not in compliance with the school policy.

The school's Dress & Appearance Policy is:

- Students should wear clothing of a modest nature suitable for a learning and work environment and should therefore not be revealing or too short.
- Appropriate footwear must be worn at all times.
- The standard of dress is tidy, casual clothing.

Examples of inappropriate clothing:

- Flip-flops and very high heels.
- Mini-skirts or very short non-tailored shorts (above mid-thigh length).
- Clothing displaying offensive logos, drug, alcohol or tobacco-related slogans or statements.
- Tops or clothes that show a bare midriff or back or reveal underwear.
- Tops that do not cover the bra front and back.
- Strappy or strapless tops.
- Any see-through clothing that reveals underwear.

If a student is in clothing that is in our opinion inappropriate for a school setting then they should expect to be challenged.

Parents/carers will be contacted to bring in a change of clothes. If that is not possible then a member of the SLT will decide on the appropriate action.